

Shared Services supports NMSU’s goals through providing best in class delivery of support services. Let us know how we can better serve you by contacting us at ASC-PROV@nmsu.edu or (575) 646-2000.

Lourdes Alvarado-Salas Business Affairs Officer	Maria Gover Business Manager
Sandra Lujan Senior Accountant	

Shared Services provides expertise in:

Procurement (AggieMart)

- Transaction initiation support including review and approval

Travel and Other Payments

- Transaction initiation support including review and approval

Budget Management Support

- Budget status review, planning, transfers, forecasting, preparation and tracking
- Position management planning

Accounting Services

- Chart of Accounts maintenance
- Journal Vouchers - initiate entries to correct errors or move existing transactions
- Tracking of Unit defined commitments, reconciliations, reporting and forecasting
- Internal Service rate development and maintenance

PCard

- Approver for card reconciler

Human Resources Support

- Electronic labor adjustments and PAF preparation (transactional)