

Vending Machine Instructions

Locker type machines have been installed across campus along with two traditional machines in Corbett Center Student Union for student use.


Accessing supplies:

Regular employees can access supplies using their Aggie ID number by either swiping Aggie ID card or entering Aggie ID number using the keypad. Temporary or student employees can be granted access upon request. Send all requests to Jason Sandoval at jasonsa@nmsu.edu or 646-7108.


Students may access the two traditional vending machines in Corbett Center by swiping Aggie ID card or entering Aggie ID number.

Machine directions:

FASTENAL VENDING MACHINE OPERATION

1. At the front of the vending machine scan your badge, or enter your employee ID and hit 

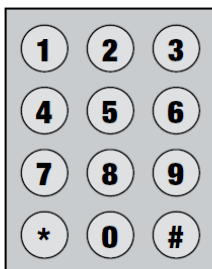
Enter or Scan ID
10:35:12

2. Make a selection: Motor Position for machine only and hit 

Position or * and then # to end

3. Machine Dispenses Product


Selection 44 Vending




Function Keys

 Then  Exit


 Enter

 Backspace

LOCKER DISPENSE OPERATION

1. At the front of the vending machine scan your badge, or enter your employee ID and hit 

Enter or Scan ID
10:35:12

2. Make a selection: Locker Door Number and hit 


Position or * and then # to end

3. Light for the door will activate and the locker door will open.

Selection 70 Vending

4. Remove Product from Locker

5. Close locker door.

6. **Enter Quantity Taken** from locker on keypad and hit  to finish.